PREDETERMINATION OF RESPONSIBILITY

UNIVERSITY OF PITTSBURGH
{SALK HALL RENOVATION PHASE II}
DGS PROJECT NO. {1103-385.2}

BID PACKAGE {HVAC CONSTRUCTION}

STATEMENT OF BIDDERS QUALIFICATIONS
(Predetermination of Responsibility)

Each Bidder shall submit on the form furnished for that purpose a Statement of the Bidder’s qualifications, its experience, its organization and equipment available for the Work contemplated, and a detailed financial statement. (University) shall have the right to take such steps as it deems necessary to determine the ability of the Bidder to perform its obligations under the Contract. This includes the ability to fulfill the obligation for an Affirmative Action Program and to furnish the (University) all such information and data for this purpose as it may request. The right is reserved to reject any bidder where an investigation of the available evidence or information does not satisfy the (University) that the Bidder is qualified to carry out properly the terms of the Contract.

The evaluation of a Bidder’s qualifications will be based on the following minimum criteria and responses to the attached questions.

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Minimum 10 years experience {renovations within scientific research buildings or commercial office towers of size and complexity similar to the project}

The successful completion of at least three (3) projects of similar nature in the last five (5) years:
• Individual contract value of at least $13m - $14.3m

Minimum bonding capacity of $15m/single with a Pennsylvania licensed Surety Company.

Average Workmen’s Compensation experience modification rate for the past three years below 1.00.
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PLEASE NOTE: All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information it desires.

Two copies (2) copies of the Predetermination of Responsibility Form and required information must be received no later than 3:00 p.m., June 20, 2018 to the attention of Tawanda Stamps in a clearly labeled envelope.

Emailed and faxed submissions will not be accepted:

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Faxed PDR Forms will not be accepted.

PROJECT: ___________________________ Date: ___/___/___

What work do you want to be pre-determined for?

1. Name of Firm: ____________________________________________________________

   Phone: (__) ______________________ Fax: (__) ______________________________

   Contact for Inquiries: ____________________________________________________

   Contractor Licensing Number ____________________ State: __________________

2. Federal Tax Payer Identification No. ______________________________________

3. PennDOT Prequalification No __________________________ (If Applicable)

4. Permanent Main Office Address:

   ___________________________________________________________________

5. When Organized: _________________________________________________________

6. Check Type of Organization: Joint Venture ________________________________

   Individual Proprietorship ________ Partnership ____________ Corporation ________

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7. If a corporation, where incorporated:

________________________________________________________________________

________________________________________________________________________

Is your firm a qualified Small Diverse Business firm: YES (__) NO (__)
If YES, provide your certification number: _________________________________

Is your firm a subsidiary or affiliate of any other organization: YES (__) NO (__)
If YES, provide name(s): ___________________________________________________

8. How many years have you been engaged in the contracting business as a Contractor under your present firm or trade name? _________________________________

9. a. Current Contracts: (Schedule these, showing amount of each contract and the owner, the owner's phone number and the approximate start dates and anticipated dates of completion.)

_______________________________________________________________________
_______________________________________________________________________

b. Contracts scheduled for next four months.
_______________________________________________________________________

_______________________________________________________________________

10. Financial Net Worth $________________________ (provide audited financial statement)

11. Bonding Capacity $________________________ (provide letter from bonding firm)

12. Describe the general character of work performed by your company.

% of work performed by own forces: ________%
Union affiliations ____________________________
                        Local ( )                National ( )

Contract expiration dates: ____________________ ____________________

13. Are you currently debarred from participating on Commonwealth of Pennsylvania or Federal procurement projects?

14. Have you ever failed to complete any work awarded to you? If so, where and why?
15. Within the past three (3) years, have you failed to meet a project’s completion date? If so, explain.

16. Have you ever defaulted on a contract? If so, when, what project and why?

17. Have you ever filed a claim or been a party in a lawsuit in conjunction with a contract awarded to you? If so, provide litigation history for past 5 years.

18. List three (3) or more of the largest ($ volume) contracts completed in the last three (3) years by your company, stating the owner, the owner's phone number, the approximate cost for each, and the month and year completed.

List three (3) or more of the largest ($ volume) projects **presently under construction** by your firm, stating the owner, the owner's phone number, percentage (%) complete and the approximate date for completion of each project, month and year.

19. Provide change order percentage (%) history for past five (5) years.

20. Provide evidence of experience modification rate for the past three (3) years averaging less than 1.00.

21. Provide safety – incident rate for past three (3) years.

22. List experience in work similar in kind and Scope to this Contract.

23. List background and experience of the principal members of your organization including the officers. Provide resumes of President, and the proposed Project Manager and Superintendents. The Project Manager and Superintendents cannot be removed from the project, post award, without the written approval of the University.
If Contractor is the successful bidder, the name of the above personnel may become part of the Contract Documents, (may submit alternate names for other project personnel).

24. Credit Available: $_________________

25. Give bank reference:

26. Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required?

27. Do you have a written Affirmative Action Plan that can be made available upon request?

List your Small Diverse Business Participation on your last five contracts. This includes Minority Business Enterprises (MBE), Women Business Enterprises (WBE), Veteran Business Enterprises (VBEs), and Service-Disabled Veteran Business Enterprises (SDVBEs). List any other projects you feel will provide information related to your ability to meet the Small Diverse Business Participation goals for the project.

28. If you do not presently have such a Program and Plan, will you agree to establish a program and provide a plan, if requested?

29. Does your Affirmative Action Program actively support the training of minority group persons in the trade classifications, which will be used in the execution of the Contract?

30. Do all Subcontractors proposed to be used in the execution of the Contract have Affirmative Action Programs, which could be outlined in written Affirmative Action Plans if requested?

31. Have you ever been denied an award of a Contract or ever had funds withheld from your firm for failure to comply with the Federal Equal Employment Provisions required by Executive Order No. 11246 or the Commonwealth of Pennsylvania Affirmative Action Provisions required by Executive Order 1988-1?

32. List all of the Parties of Interest in the Business Entity and the extent of their respective interest and, in the event any other parties have a beneficial interest, their names and the extent of such interest.

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33. Provide Licenses for Contracting.

34. Should you be proposing as part of a joint venture, include the information requested for both firms of the joint venture in the same response package. Also indicate the intended/anticipated roles of each firm and indicate which firm will have the larger percentage.
The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by the University of Pittsburgh in verification of the recitals comprising this Predetermination of Responsibility Form.

Dated this ________________ day of ________________________, 201__.

___________________________________
Bidder

___________________________________
By

___________________________________
Title

State of _________________________________)
   )
   ) SS
County of _________________________________

___________________ being duly sworn deposes and says that he/she is __________________________
of ________________________________________________________________ and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn to before me this ______________ day of _________________, 201__.

___________________________________
Notary

My commission expires __________________, 201__. 